AGREED ACTIONS – CORPORATE SERVICES COMMITTEE

TITLE OF REPORT/SUBJECT	Date Added	Initial request and pending Actions	Responsible Officer	LATEST POSITION
Item 5 Departmental Budget Estimates 2026-27	21.01.26	The Committee requested a clear forward-looking plan setting out indicative milestones for the reduction in temporary staffing.	Cliff Morton / Jacqui Cover	**ONGOING** – Forward looking plan to follow once a permanent Chief People Officer is in post.
Item 9 – The **Employments Right Act Briefing Session**	04.03.26	Agreed that a more detailed briefing and explanatory session would be provided to Members to ensure clarity on the implications of the Employment Rights Act on the City Corporation.	Frank Marchione / Rachel Mackay	**COMPLETE** Briefing session due to be held on Wednesday 28 October.
Item 5 Draft High-Level Business Plan **AI Transformation Briefing Session**	04.03.26	Agreed to hold a dedicated Member session for officers to walk Members through the AI Transformation programme architecture, expected organisational impacts. The Chair has proposed that this session be held in conjunction with Digital Services Committee	Chris Rumbles	**COMPLETE** Briefing session due to be held on Wednesday 28 October.
Performance Management Framework	04.03.26	Agreed that that an informal workshop will be convened to provide Members with an	Rachel Mackay	**COMPLETE**

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Briefing session		opportunity to help shape the next stage of the framework.		Briefing session due to be held on Wednesday 28 October.
Item 10 Action Tracker **HR Dashboard**	20.05.26	HR Dashboard presented in draft form in April that was still under development to be added to the Action Tracker until a final version is available and the reporting frequency established.	Chief People Officer	**COMPLETE** HR Dashboards item on the agenda at Corporate Services Committee on 09.09.26. Sequencing for future reporting in 2027 proposed as every other meeting.
Item 10 Action Tracker **Baseline Data of HR.**	20.05.26	Agreed to capture data on the numbers of additional HR people working in the City Corporation who were based in institutions and departments.	Chief People	**ONGOING**
Item 14 Register of Interest for SMG **Register of Interest Grade I and above**	20.05.26	Agreed that further consideration would be given to an appropriate level of disclosure and thresholds for reporting register of interest to the Committee. Returning with a report.	Chief People Officer	**COMPLETE** Oral update given at Corporate Services Committee on 01.07.26
Item 3 Minutes **Matter arising – Committee appointments**	01.07.25	Agreed to send email following the meeting seeking expressions of interest in the unfiled vacancies.	Chris Rumbles	**COMPLETE** Email sent 17/07/26 seeking expressions of interest to serve.

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Item 4 Forward Plan **Officer Accommodation**	01.07.26	Agreed that a report on officer accommodation would be provided at the Corporate Services meeting in September.	Chief People Officer	**ONGOING** Chief People to provide an oral update at Corporate Services Committee on 09.09.26 confirming action being taken.
Item 5 Action Tracker **Workforce Planning**	01.01.26	Report to be prepared for September meeting setting out the progress made during the Interim Chief People Officer's tenure.	Chief People Officer	**COMPLETE –** Chief People Officer to provide an oral update at Corporate Services Committee on 09.09.26
Item 7 Organisational Change Guide	01.07.26	Further consideration required relating to contractor appointments and thresholds. To be reviewed and clarification provided.	Chief People Officer	**ONGOING**